

- CALL TO ORDER                    The meeting was called to order at 5:30 pm by Peter Watercott, President.
- PRESENT                            Peter Watercott, President  
John Ungersma MD, Vice President  
M.C. Hubbard, Secretary  
Mary Mae Kilpatrick, Treasurer  
Kevin S. Flanigan, MD, MBA, Chief Executive Officer  
John Tremble, Chief Financial Officer  
Tracy Aspel RN, Chief Nursing Officer  
Evelyn Campos Diaz, Chief Human Resources Officer  
Richard Meredick MD, Chief of Staff  
Sandy Blumberg, Executive Assistant
- ABSENT                              Phil Hartz, Member at Large  
Kelli Huntsinger, Chief Operating Officer
- OPPORTUNITY FOR  
PUBLIC COMMENT                Mr. Watercott announced at this time persons in the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Speakers will be limited to a maximum of three minutes each. No comments were heard.
- CHILDHOOD OBESITY  
PROGRAM  
PRESENTATION                    Serena Johnson, Director of Inyo County First 5 gave a presentation on *Team Inyo for Healthy Kids*, a program that promotes active lifestyles, balanced nutrition, and healthy choices for youth.
- MEDICAL STAFF  
SERVICES PILLARS OF  
EXCELLENCE                      Chief Executive Officer Kevin S. Flanigan, MD, MBA reviewed the Medical Staff Services Pillars of Excellence report for July 1 2017 through September 30 2017.
- 2013 CMS SURVEY  
MONITORING                      Doctor Flanigan called attention to the District's 2013 CMS Validation Survey monitoring reports as of September 2017, which include performance statistics on the following:
- Advance Directives Assessment Compliance
  - Dietary Consults Performed When Ordered
  - Percentage of Care Plans Individualized
  - Pain Reassessment Non-Compliance, Perinatal
  - Pain Reassessment Non-Compliance, Medical Surgical, ICU, and ED Departments
  - Restraint chart monitoring for legal orders
- NIHD FOUNDATION  
BOARD NOMINATION             Doctor Flanigan requested approval of the appointment of Ms. Heidi Dougherty to the Northern Inyo Healthcare District (NIHD) Foundation Board of Directors. It was moved by Mary Mae Kilpatrick, seconded by John Ungersma MD, and unanimously passed to approve the appointment of Heidi Dougherty to the NIHD Foundation Board as requested.

COMPOUNDING PHARMACY UPDATE	Doctor Flanigan provided an update on progress made toward bringing the NIHD compounding pharmacy into compliance with new regulations. The District has applied for a waiver to continue providing services until such time as upgrades can be made to the compounding room, and the next step in the process will be to move forward with an interim fix that is expected to take 8 months to complete.
SCHOOL CLINIC UPDATE	The Bishop Union High School on-campus student health clinic will open in the next couple of months. NIHD Nurse Practitioner Colleen McEvoy RN will be on site on Tuesdays to provide services for students.
ATHENAHEALTH IMPLEMENTATION	Information Technology Director Robin Cassidy provided an update on progress made toward implementation of the Athenahealth Health Information System, which is scheduled to go live on September 25 2018. An overview of the vendors involved in the project and a project timeline were also provided.
CONSENT AGENDA	Mr. Watercott called attention to the Consent Agenda for this meeting, which contained the following items: <ul style="list-style-type: none"><li>- Approval of minutes of the August 23 2017 special meeting</li><li>- Approval of minutes of the September 20 2017 regular meeting</li><li>- Policy and Procedure annual approvals (Attachment A to Agenda)</li></ul> It was moved by Dr. Ungersma, seconded by M.C. Hubbard, and unanimously passed to approve all three Consent Agenda items as presented.
DATA AND INFORMATION COMMITTEE REPORT	Doctor Flanigan provided a Data and Information Committee report which included an overview of Information Technology projects in progress, some of which have been moved to a lower priority until after implementation of the Athenahealth system next September.
CHIEF EXECUTIVE OFFICER REPORT	Doctor Flanigan also provided a Chief Executive Officer report which included the following: <ul style="list-style-type: none"><li>- The NIHD Foundation's annual physician and employee-of-the-year recognition event will take place on November 11</li><li>- Doctor Flanigan recognized NIHD employees Jeff Tatum, Debbie Noyes, and Lynda Vance for educational achievements</li><li>- Glendale Adventist has issued a letter of intent to partner with NIHD to provide telehealth services, including weekend orthopedic coverage and cardiology</li><li>- The Robbin Cromer-Tyler MD Inc. physician group has expanded to include an increasing number of NIHD physicians</li></ul>
CHIEF OPERATING OFFICER REPORT	On behalf of Chief Operating Officer Kelli Huntsinger, Doctor Flanigan reported the following: <ul style="list-style-type: none"><li>- The NIHD Pharmacy recently underwent a survey by the California Department of Public Health, and no deficiencies of</li></ul>

significance were noted

- The NIHD Moonlight Mammograms event was extremely successful, and 21 women attended in order to obtain breast health services
- A second Moonlight Mammograms event has been scheduled for October 25, and translators will be on site to provide language services for anyone who needs them
- A Rehabilitation Services open house highlighting pediatric services has been scheduled for October 27
- NIHD will renew its participation in the 340B pharmacy program in partnership with Dwayne's Pharmacy

CHIEF FINANCIAL  
OFFICER'S REPORT

Chief Financial Officer John Tremble reviewed the financial and statistical reports for the period ending August 31 2017, noting the following:

- Net revenues were \$295,000 better than budget
- Expenses were \$289,000 over budget
- Inpatient and outpatient volumes were good
- Net income for the month was \$433,327, due to a positive prior year settlement and good patient volume
- Year-to-date net income as of August 31 2017 was \$527,192

Mr. Tremble also noted that total net assets on the Balance Sheet have decreased, and the District continues to work on its billing and coding issues and on decreasing the number of days that accounts are in receivables. It was moved by Doctor Ungersma, seconded by Ms. Kilpatrick, and unanimously passed to approve the financial and statistical reports as of August 31 2017 as presented.

CHIEF HUMAN  
RESOURCES OFFICER'S  
REPORT

Chief Human Resources Officer Evelyn Campos Diaz provided a Human Resources Department update which included updates on leadership development programs; improvements being made to the employee orientation process; TeamSTEPPS and 7 Habits trainings for employees; and upcoming employee relations trainings for leaders. She additionally noted that Flexcare communications trainings (for flexing personal communication styles) are being considered, and the next Employee Engagement Survey will take place in January of 2018.

CHIEF NURSING  
OFFICER'S REPORT

Chief Nursing Officer Tracy Aspel RN provided a Nursing Department report which included the following:

- 95 robotic surgeries were performed in the first year of the program. This number far exceeds our original expectations.
- RQI program carts (including pediatric advanced life support training materials) are being used for staff education
- The Nursing Department restructure has decreased the number of nursing Directors to 2, and has increased the number of nursing managers and assistant managers on staff
- Nursing Department projects currently in progress involve pain audits; falls risk; and live audits intended to catch stop time

- errors
- RN's recently hired at NIHD as new graduates have proven to be exemplary nurses, and have been wonderful additions to the nursing team

CHIEF OF STAFF  
REPORT

Chief of Staff Richard Meredith MD reported following careful review, consideration, and approval by the appropriate Committees the Medical Executive Committee recommends approval of the following hospital wide policies, procedures, protocols, and order sets:

POLICIES,  
PROCEDURES,  
PROTOCOLS, ORDER  
SETS

- *Patient Food From Non-Hospital Sources*
- *MICN Guidelines*
- *Rapid Response Team*
- *Pre-Hospital Care*

It was moved by Ms. Hubbard, seconded by Doctor Ungersma, and unanimously passed to approve all four policies, procedures, protocols, and order sets as presented.

MEDICAL STAFF  
APPOINTMENTS AND  
PRIVILEGING

Doctor Meredith also reported following careful review and consideration the Medical Executive Committee recommends approval of the following Medical Staff appointments and privileging:

- Uttama Sharma, MD (RHC Family Practice - provisional active staff)
- Jayson Morgan, MD (Renown Cardiology - telemedicine staff)
- Eric Wallace, MD (Bishop Radiology Group - provisional consulting staff)
- Jacqueline Theis, OD (UC Berkeley Optometry - telemedicine staff), credentialing by proxy per bylaws section 3.6.1

It was moved by Doctor Ungersma, seconded by Ms. Kilpatrick, and unanimously passed to approve all Medical Staff appointments and privileging as recommended.

TEMPORARY LOCUM  
TENENS PRIVILEGES

Doctor Meredith additionally reported the Medical Executive Committee recommends approval of temporary Locum Tenens privileges for the following:

- Erica Rotondo, DO (family practice) - locum tenens assignment in the Internal Medicine clinic from 10/30/2017-5/4/2018
- Kristin Irmiter, MD (pediatrics) - locum tenens assignment at RHC, Bishop Pediatrics and Allergy Clinic, and newborn care from 10/30/2017-4/27/2018

It was moved by Doctor Ungersma, seconded by Ms. Kilpatrick, and unanimously passed to approve both Locum Tenens privileges as requested.

CORE PRIVILEGE  
FORM

Dr. Meredith also called attention to approval of a Core Privilege form for Emergency Medicine. It was moved by Ms. Kilpatrick, seconded by Ms. Hubbard, and unanimously passed to approve the Core Privilege form for Emergency Medicine as presented.

BOARD MEMBER  
REPORTS

Mr. Watercott asked if any members of the Board of Directors wished to report on any items of interest. Director Ungersma stated he was recently a patient in the NIHD Emergency Department and that he received excellent care from David Pomeranz, MD and the entire Emergency Department staff.

ADJOURNMENT TO  
CLOSED SESSION

At 7:16pm Mr. Watercott announced the meeting would adjourn to closed session to allow the Board of Directors to:

- A. Hear reports on the hospital quality assurance activities from the responsible department head and the Medical Staff Executive Committee (*Section 32155 of the Health and Safety Code, and Section 54962 of the Government Code*).
- B. Confer with Legal Counsel regarding pending and threatened litigation, existing litigation and significant exposure to litigation, 1 matter pending (*pursuant to Government Code Section 54956.9*).
- C. Discuss trade secrets, new programs and services (estimated public session date for discussion yet to be determined)(*Health and Safety Code Section 32106*).
- D. For Discussion of a personnel matter (*pursuant to Government Code Section 54957*).
- E. To conduct Chief Executive Officer performance evaluation (*pursuant to Government Code Section 54957*).

RETURN TO OPEN  
SESSION AND REPORT  
OF ACTION TAKEN

At 8:54 pm the meeting returned to open session. Mr. Watercott reported the Board took no reportable action.

ADJOURNMENT

The meeting adjourned at 8:55 pm.

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Peter Watercott, President

Attest:

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M.C. Hubbard, Secretary